

Co-operative Educational Trust Scotland	
Award Title: Certificate in Co-operative Studies	
Unit Title: Co-operative Enterprise Activity (SCQF level 5)	
<p>Unit summary and entry requirements: In this unit candidates will plan, organise and undertake a co-operative enterprise activity.</p> <p>There are no entry requirements.</p>	
<p>Learning outcome 1:</p> <p>Devise and arrange an enterprise activity which demonstrates the co-operative values and principles.</p>	Evidence
<p>Performance Criteria:</p> <p>1.1 An initial self-assessment clearly identifies the candidate's qualities and skills and realistic personal goals are set.</p>	An initial self assessment of own and others qualities and skills.
<p>1.2 Knowledge of co-operative values and principles and the co-operative business model is displayed during planning process.</p>	Evidence that the values and principles have been discussed at planning meetings. This may take the form of notes of discussions at meetings or video evidence.
<p>1.3 An ethical activity which displays the co-operative values and principles is chosen democratically, taking into consideration problems and consequences associated with the choice.</p>	The same notes of discussions at meetings or video evidence may be used to evidence 1.2 and 1.3 and planning and analysis and evaluation elements of 1.4 and 1.5.
<p>1.4 A detailed step-by-step plan for the enterprise activity is devised and includes a detailed business plan.</p>	See above Detailed business plan.
<p>1.5 The feasibility of the plan is analysed and evaluated and the plan adjusted accordingly.</p>	See above Revised business plan.
<p>Learning outcome 2:</p> <p>Take responsibility for undertaking a co-operative enterprise activity in a democratic and ethical way.</p>	Evidence
<p>Performance Criteria:</p> <p>2.1 Opportunities to practise skills independently are agreed democratically and in accordance with initial assessment.</p>	Written or video evidence which demonstrates that opportunities to practise skills independently were agreed democratically and in accordance with initial assessment.
<p>2.2 A programme of agreed tasks is planned and completed, with the candidate taking responsibility for organising his or her work independently.</p>	Performance evidence for co-operative enterprise activity. Written, oral and/or video evidence which supports this enterprise activity.

2.3 The record kept of the implementation of the co-operative enterprise activity is detailed and accurate and evaluates progress towards agreed goals.	The same evidence may be used for 2.2, 2.3, 2.4 and 2.5.
2.4 Health, safety and hygiene requirements are observed at all times.	See above.
2.5 Flexibility of approach and problem solving skills are demonstrated consistently.	See above.
Learning outcome 3: Work co-operatively with others in the analysis, planning and undertaking of co-operative enterprise activity.	Evidence The same evidence may be used to support all Performance Criteria in this Learning Outcome.
Performance Criteria:	
3.1 Co-operative working relationships in unfamiliar situations are initiated independently.	Performance evidence.
3.2 Advice and assistance are sought as required, evaluated effectively and democratic decisions reached.	See above.
3.3 Ideas, information and judgements volunteered to others are relevant, accurate and sensible.	See above.
3.4 Opinions of others are evaluated critically.	See above.
3.5 Behaviour is modified appropriately to meet the needs of different situations.	See above.
Learning outcome 4: Evaluate the co-operative enterprise in terms of the co-operative values and principles. Assess knowledge and skills gained through the enterprise activity in relation to own, personal, social and vocational development.	Evidence
Performance Criteria	
4.1 The running of the enterprise is evaluated in terms of the co-operative values and principles.	Written, oral and/or video evidence.
4.2 The original planning process is evaluated critically and suggestions for improvement are justified.	The same evidence may be used to evidence 4.1, 4.2, 4.4 and 4.5.
4.3 The initial self assessment is re-examined in terms of strengths and weaknesses and progress towards defined goals is rigorously evaluated.	An updated self assessment.
4.4 Evaluation of teacher's report is expressed by constructive and critical comment.	See above.
4.5 The value of the learning gained is evaluated in terms of knowledge and benefits of co-operative enterprise and member rights and responsibilities.	See above.